## Apresa - How to update the software

1. Log in as administrator (admin) in the web interface

- 2. Open the **Tools** menu, select **System**
- 3. Click the **Software update** button

4a. *When Apresa has internet connection*, click **Check for Update**. Then click **Download**. It will display a warning if calls are active now. Click **OK** if it is not a problem that these currently active calls will not be recorded. Depending on the speed of the internet connection, it might take a while to download the update.

4b. *When Apresa has no internet connection*, download the update file from <u>http://www.vidicode.com/softwupd/apresa-update.tgz</u> to your PC. In the Apresa web interface, select this file on your PC, and click **Upload**.

After the file uploaded, or after Apresa has downloaded the update itself, Apresa displays that it is updating the system. When finished, Apresa displays the message that the update is installed.

5. To check the currently installed version, open the **Tools** menu, and select **System**.